

ARKANSAS DEPARTMENT OF CORRECTION
ADC BUS POOL EXPENSE REIMBURSEMENT
PAYROLL DEDUCTION AUTHORIZATION

I, _____, hereby approve a payroll deduction of \$20.00, for reimbursement of commuter expense to the Department of Correction. Such deduction will commence with the pay period beginning on _____ and continue through the pay period corresponding with my two week notice of non-participation in the ADC Bus Pool.

Signatures:

Payroll Information:

Employee Printed Name

AASIS Personnel Number

Employee Signature Date

Position Title

Unit

Central Human Resource Processed Date