



Honor and Integrity in Public Service

Wendy Kelley
Director

June
2015



OPERATIONS/INSTITUTIONS

RESEARCH/PLANNING

Average County Jail Backup:

The backup in the county jails averaged 2,734 inmates per day during the month of May – up from an average of 2,357 for the month of April.

Admissions and Releases:

Admissions for May totaled 653 while releases totaled 819 for a net decrease of 166 inmates.

Inmate Population Growth/Projection:

At the end of May 2015, the Arkansas Department of Correction population totaled 18,693 representing a growth of 819 inmates since the first of January 2015. The calendar year 2015 average growth is 164 inmates per month, up from an average monthly growth during calendar year 2014 of 53 inmates per month.

PREA/STTG

PREA Hotline Data:

There were no reported issues with the PREA Hotline. Deputy Warden Aiken and Lt. Lacy delivered the new Lieutenant PREA Course at the Training Academy which has been approved for dissemination. Judy Taylor has been assigned as the new PREA Coordinator. Internal Affairs is handling all PREA investigations.

Tami Aiken attended DOJ PREA Auditor certification course in San Diego, CA, in the month of May as well as held meetings with the new PREA Coordinator on training and met with victim advocacy groups to establish MOU's for additional facilities.

Number of calls received	119
Total calls referred for reported PREA issue	17
Total calls referred for non-PREA issue	98
Calls referred due to technical failure	4
Calls referred to IAD	0

STTG:

STTG Coordinator Tami Aiken held an intelligence meeting with STTG staff from various units and STTG staff also participated in security audits at two units.

Farm:

May was another wet month for the ADC farm operations. Field work was slowed at every farm due to rain. It looks like the crops are about two weeks behind a normal growing season. Wrightsville and Cummins have been dealing with river flooding as well. The hay fields on the north end at the Cummins Farm are all under water which will mean at least one less cutting of hay this year on those fields. Wrightsville has had to relocate cattle to the hay fields due to high water. The rice is enjoying this weather. Fields have had fertilizer and herbicides applied. The corn crops are either done or receiving the final application of fertilizer now. Poly pipe has been laid in a lot of the fields anticipating the irrigation season. Due to the rain, this crop is going to be very shallow rooted which will mean more frequent irrigations. Some of the early planted soybeans will have to be replanted due to water logged soils.

The wheat harvest will probably begin the second week of June. The quality of this crop has gone downhill fast during May. Wheat does not like wet weather, and the fields are showing that fact.

The new poultry operation is doing well. Currently we are in the 70-75% efficiency range on egg production. At this time we are supplying all of ADC needs, and we are shipping a semi-truck load every other week to Oklahoma DOC. We have other buyers interested in eggs on the weeks that we do not ship there. The outbreak of Avian Influenza has caused a large spike in the egg market. Nationwide there have been close to 100,000,000 chickens destroyed because of the AI outbreak. It will be a long time before this market settles out. If there is another outbreak of AI, there is no way to know how high eggs will go.

RE-ENTRY

CHAPLANCY SERVICES

Benton Work Release:

The Financial Peace Unit was held on May 5,12,19,26 with 132 inmates attending. The Christian activity night movie was held on the 23rd with 53 inmates attending. The House of Refuge ministries of JAX was held on the 16th with 34 inmates attending.

Cummins Unit:

The Agape Christian Fellowship, California, held services May 8-10 with 476 in attendance. The Pastor Baize Ministry, Missouri, held services May 16-17 with 253 in attendance. Chapel generated activities were attended by 3,046. Mod Unit activities held for 112 and Jumah for 112.

Tucker Unit:

The Unit Chapel had a movie call with 106 inmates in attendance. Also the Arkansas Master’s Singers visited and sang to 167 inmates on May 14.

Varner Unit:

On May 8-9 the yearly CMA Revival was held at the Chapel. The CRAs and OCVs visited the barracks on both days and ate with the inmates. The average attendance was 125.

Grimes Unit:

We had the Storybook Project on May 13 with 36 inmates reading/recording children books to their children.

ORCU:

ADC graduation was held on May 26; FBI end of semester on May 17; and CABBI end of semester on May 19. The ACA audit was held May 12-15.

NCU:

The Unit Revival with Pastor Wade Moser was held May 7-10. The average attendance for the services was 88. We had two volunteers in each service. On May 19 we had 12 volunteers from the Storybook Project in the Unit who helped 47 inmates record stories for their children.

EARU/EARU MAX:

We held Christmas behind bars with 22 volunteers.

Hawkins for Women:

The Compound Baptism was held on May 31 with eight inmates being baptized, 81 attendees, and four free-world attendees. This month the inmates in APAL participated in the Truth Project three-day seminar.

Pre-Release:

	Slots	Completed	Discharged	End Count
McPherson	15	3	0	12
PBU 9B	50	5	2	50
PBU 9C	50	6	11	48
Total	115	14	13	110

There are 428 males and 67 females on the waiting list within 18 months of their release date and of those, eight males and two females are mandated by the Board of Parole. The average time on the waiting list is about three months. The total on the waiting list, including those not currently within the identified time frame, is 611 males and 105 females.

Volunteer Services:

The total number of volunteer hours for the month of April:

Unit	Hours
Cummins	0
Hawkins	14
RLW	45
North Central	2
Ouachita River	40
Pine Bluff	12
PAWS	27
WSU	152
Wrightsville Satellite –Reentry	2
Pine Bluff Unit – Pre-Release	3hrs 20min
Religious Volunteer-all Units	6459
TOTAL	6801.75

***Note:** Volunteer hours are reported to the Department of Human Services along with regional maintenance hours.

ADMINISTRATIVE SERVICES

Budget Section Update:

- An Act 715 case was held on February 19, 2015, in the Pulaski County Courthouse against Tremain Lacy #124430. The funds were ordered to be placed on hold until another hearing was scheduled on May 14, 2015, at which time the judge ordered full reimbursement of \$11,258.32. The full amount was awarded to the state to help pay for the care and custody of Inmate Lacy.

Procurement Section Update:

- **Contracts/Bids Status:**
 - **Contract Renewals**
 - Thermal Underwear
 - Waste Disposal – Cummins/Varner
 - **Contracts/Bids (in process by OSP)**
 - Uniform Services W/R inmates (Benton Work Release)
 - Canvas Shoes
 - Tractor Truck (Cummins Farm)
 - **Contract Bids – In House**
 - July 4 Watermelons

Human Resource Update:

- **Workplace Safety** – During the month of May the modified version of the Health and Safety Plan was presented to one Basic Training class with a total of sixty-

one cadets in attendance.

- There were 54 incidents reported to the company nurse in May, which brings our Workman's Compensation incidents reported to 279 in 2015. The Wrightsville Unit was placed on the Workers Compensation Rule 32 Program. The Unit was reviewed during the month and was released from the program.
- **Benefits** – There were 29 MIPS promotions and 171 MIPS payments. Eighty-eight FMLA requests were processed with two denied. A total of five CAT leave requests were processed with none approved. There were five applications received for shared leave with three approved for 880 hours of donated time.
- **Physical Assessments** – There were a total of 248 applicants and incumbent personnel that were assessed in the month of May. One-hundred-thirty incumbent personnel successfully completed their physical assessments and two incumbent personnel did not. Of those two, both were later released by a physician, rescheduled, and passed their assessments. One-hundred-fifteen applicants passed their physical assessments and one did not. That one applicant was later released by a physician and passed the assessment.
- **Employment** – Facebook results for the month were: 39 new likes and 1,055 total likes of our page. Through Discover Corrections, there were 957 people from across the U.S. who viewed ADC's page. This site does not allow you to review comments made unless the viewer applies for a position through their site and is hired. During the month of May there were no applications submitted for ADC through the Discover Corrections website. The Human Resources Recruiter coordinated Job Fairs in the following locations: May 20 at the Batesville Workforce Center; May 26 at the Forrest City Workforce Center; and May 28 at the Hot Springs Workforce Center. The recruiter visited with a total of 49 potential applicants during these job fairs.
- The reporting features that INS (Information Network Systems) has developed for the ARStateJobs website (all agencies) have been implemented. We have requested agency specific features, but have not received notification that those changes have been made. Because of duplicating information, we are now only tracking COI applications through the ARStateJobs website. This site does not have the capabilities to give us a breakdown.

The report through AR State Jobs provides the following information:

- Advertised positions
- Positions hired
- Applications received
- How many met minimum qualifications
- How many did not meet qualifications and a reason they did not meet - (1-experience; 2-license or certifications; 3-other)
- How many need further review
- How many were not processed

- Gender
- Race
- Veteran status
- There were a total of 1,843 applications received during May through ARStateJobs website. A total of 38 non-correctional applications were processed in May. Sixty-seven COI applications were processed with the following results: 51 correctional officers were hired and 15 correctional officers were re-hired.

Administrative Services Division Monthly Reports (attached) include:

- **Gifts, Grants, and Donations/Inmate Welfare Fund Balance (required by policy)** – During the month of May 2015, are reported as follows:

Inmate Welfare Fund balance on May 31, 2015 was \$3,562,106.98.

PAWS in Prison Fund balances total on May 31, were \$98,689.36 in ADC. Account (7004822/donations) \$17,470.60 and ADC account (NDC0500/recycling) \$81,218.76. This does not include the foundation account managed by PIP Foundation Board.

- **Procurement/Contracts Report (required by policy)** – For May 2015, purchase orders and contracts in excess of \$10,000 amounted to \$3,082,440.83. Of this amount, \$1,519,531.10 was for inmate care and custody related items (food, shoes, clothing, etc.). Bulk fuel costs for the month of May were \$70,454.51 - average cost of bulk diesel was \$2.17/gallon; average cost of E-10 was \$2.22/gallon.
- **Vacancies, Hires, and Terminations** - On May 31 there were a total of 425 vacancies, 69 new hires, and 69 terminations at the various ADC locations.

Information Technology:

In May, the server team met with Four Rivers Software to discuss our current TMS Enterprise server software and the update options for it. They recommended their newest product, so we will evaluate options for both the new and old software on Windows Server 2012. Upgrading is required due to end of life for Windows Server 2003 of which the software currently resides. We also received the quotes for the newest version of Systran Translation software. This cost was \$6,400 plus yearly service and support fees of \$1,800. Reviews are being completed to determine if free online translation services will be sufficient for the agency requirements.

Due to staffing turnover, the server team has spent a good amount of time answering help desk calls. Those have included print server, QuickBooks and video conferencing issues. The new QuickBooks server is assembled, but not installed, new equipment for offsite backups has arrived, but is not configured or installed, COFS1 and COFS2 file servers have been evaluated and their replacement configuration has begun, but not implemented at this time.

The Network team spent a good portion of the month completing surveys with SECURUS Technologies, and our newest team member has been training with desktop support in order to help fill in as needed. Multiple time clocks have been replaced this month and, with the storms, several wireless antennae have needed to be realigned. Two trips were made to McPherson PIE in order to attempt a temporary repair to their connection and then to repair our own.

We have configured and installed 12 new laptops for SOCNA to video the interviews with offenders. Interviews will be burned to DVD for retention.

Fifteen new signature pads were installed at Cummins for digital signature requirements in eOMIS.

Dual monitors and Adobe Acrobat Pro were installed on each Unit Accreditation Manager's computer for the electronic ACA project.

Several development meetings have been held between agency personnel and Marquis to address the recent legislation requirements. Estimated quotes have been provided and approved for development to meet the deadlines.

Communication and meetings continue with SECURUS Technologies to address requirements for the Secure Call Platform and Secure Video Visitation eOMIS interface.

IT staff recently attended the 2015 Corrections Technology Association meeting in Daytona, Florida.

Library:

UNITS	NFict Paper backs	NFict Hard back	Fiction Paper back	Fiction Hard back	TOTAL
CUMMINS	244	238	1,586	598	2,666
DELTA	52	38	1,181	436	1,707
ORC SNU	111	187	942	350	1,590
EARU	287	216	1,629	778	2,910
GRIMES	848	124	947	677	2,596
HAWKINS	108	48	685	242	1,083
McPHERSON	345	204	2,232	783	3,564
MAXIMUM	103	83	643	164	993
NCU	301	466	1,717	818	3,302
OUACHITA	371	213	1,936	907	3,427
PBU	45	115	417	167	74
RLW	17	214	723	460	1,414
TUCKER	67	121	781	306	1,275
VARNER	282	126	1,979	263	2,650
WRIGHTSVL	21	122	551	283	977

Training Academy Update

Basic Training Division:

Lt. Latisha Davis' Basic Training class 2015-E graduated on May 8 with 43 cadets. The Willis H. Sargent Award winner was Oren Ginn of the Ouachita River Unit. Jason Nichols,

Superintendent of the Northwest Arkansas Work Release Center, served as the special speaker. Lt. Joi Harris' Basic Training class 2015-F graduated the Academy on May 29 with 48 cadets. The Willis H. Sargent Award winner was Marcus Hicks of the Tucker Unit. Jimmy Banks, Warden Newport Complex, was the special speaker.

In-Service Division

The Academy hosts a Firearms Instructor Certification class twice a year. Upon graduation, these Range Masters and Range Safety Officers will then be able to qualify staff using the weapons they will use at their units. May 4-8 was the spring course. During this same week, two days were used to qualify firearms instructors for their biannual certification. The students were able to run the range and gain experience running the range with staff.

Correctional Security for non-security for contract staff was held May 12-13. Staff from Correct Care Solutions received training concerning Con Games, ADC policies and procedures and other topics to prepare them for work inside of the prison setting.

The focal for May was the Management Level 1 class held the 26-29. This four-day session is for new supervisors and includes training as mandated through the office of the Governor. Guest instructors from the OPM Training Division presented Arkansas Government Basics and HRkansas. Other topics taught by ADC staff include: Performance Evaluation, Grievance Prevention and Handling, Fair Labor Standards Act and more. Over 30 students completed this course. Some of them will be later attending Management Level 2 training.

eCADEMY

During the month of May 2015, ADC employees completed a total of 5,350 hours of eCADEMY training. Employees completing at least one course during that time frame were 8.7% of all ADC employees with an average of 1.18 hours per staff member.

HEALTH/CORRECTIONAL PROGRAMS

Sex Offender Treatment Programs:

	Slots	Completed	Removed	Clients
Rsvp	238	0	7	238
Soft	30	0	0	14
Total	268	0	7	252

There are 647 males on the waiting list for RSVP and 16 females on the waiting list for SOFT within five years of their release date and of those 55 are mandated by the Board of Parole. The average time on the waiting list from request is three to six months for stipulated. The total on the waiting list, including those not currently within the identified time frame, is 1,464 males and 23 females. There are no PREA inmates in the program at this time.

Therapeutic Community:

	Slots	Completed	Removed	Clients
Tucker	129	11	3	126
Wrts	45*	8	3	48
McP	50*	6	0	46
Total	234	25	6	220

There are 126 males and 27 females on the waiting list within 18 months of their release date and of those, 32 are mandated by the Board of Parole. The average time on the waiting list from request is 29 days. The total on the waiting list, including those not currently within the identified time frame, is 596 males and 78 females.

*Denotes transitional beds available at this treatment program. Tucker TC has 129 client slots and 7 peer counselor slots.

S.A.T.P.:

	Slots	Completed	Removed	Clients
Grimes	100*	13	2	103
McPh	50*	2	8	52
MSU	3	0	0	3
RLW/CF	188*	34	9	182
Tucker	43*	9	5	43
Varner	44	10	0	43
Wrts	135*	20	6	144
Total	563	88	30	570

There are 1,801 males and 432 females on the waiting list within 18 months of their release date and, of those, 45 are mandated by the Board of Parole. The average time on the waiting list from request is 16 days. The total on the waiting list, including those not currently within the identified time frame, is 2,707 males and 562 females.

*Denotes transitional beds available at this treatment program.

R.P.U.:

The Residential Program Unit at Ouachita had no admissions and one discharge in May for an end of the month count of 67.

McPherson SPU Program:

No admissions and no discharges in May for an end-of-month count of seven.

Hawkins Center SPU Program:

No admissions and no discharges in May for an end-of-month count of 10.

Habilitation Program:

The Habilitation Program at the Ouachita River Correctional Unit provided treatment services to 40 inmates during May. There were two admissions and one discharge for an end-of-month count of 39.

Staffing:

The following Mental Health Services and SATP positions were vacant in April and May:

	April	May
Psychologists	5	5
Psychological Examiners	1	1
Social Workers	4	5
LPC	0	0
Advisors	4	4
Substance Abuse Prog Leaders	3	5
Admin. Specialist/Analyst	2	1
Rehab Adm/Facility Supv	2	2
Nurse II	1	1

ADDITIONAL PROGRAM INFORMATION

Substance Abuse Education:

Substance Abuse Education Groups were held at 11 units and 28 inmates completed the program during May. The current waiting list is 589.

Anger Management:

Anger Management Groups were held at ten units and 505 inmates completed the program during May. The current waiting list is 3,555.

Thinking Errors:

Thinking Errors Groups were held at 12 units and 206 inmates completed the program during May. The current waiting list is 3,822.

Suicide:

There were 69 suicidal threats, gestures or low/moderate risk attempts during May. There were no serious attempts and no attempts resulting in death.

Outpatient:

There were 1,862 inmates on the mental health med log at the end of May. Mental Health conducted the following contacts during May:

Case management contacts	1,990
Request for interviews	1,841
Testing	1
Intakes	574
Unit requests	1,117
Counseling (with treatment plan)	117
Pre-Lockup reviews	437
Routine seg reviews	998
Seg rounds	6,892
PREA evaluations	7
Routine follow-up	188
834 requests	29

CCS Monetary Sanctions:

Sanction reimbursements for May were \$33,400.

County Mental Health Requests:

During May, there were 50 requests of a mental health nature received and 19 inmates were fast tracked to ADC.

County Medical Health Requests:

During May, there were 516 requests of a medical nature received and 11 were fast tracked.

Deaths:

There were no inmate deaths during the month of May.

CCS:

See attachment for CCS's report regarding outside beds and emergency room visits.

Medical Grievances:

In May, there were a total of 257 appeals of medical grievances received and 210 appeals were answered. Twenty-eight of those were found to be with merit and six with merit, but resolved.

Medical Grievances (Bowie County):

There were a total of three appeals of medical grievances received for the month of May.

SEX OFFENDER ASSESSMENT**Assessments Completed:**

Risk Level	May	Sept. 1999 thru May 31, 2015
Level 1	0	1,133
Level 2	37	5,697
Level 3	15	5,723
Level 4	1	520
Default 3	4	**
Total	57	13,073

*Default Level 3's are included in the total number of Level 3's to date

ACIC Numbers:

The total number of sex offenders registered from Sept. 1, 1999 to May 31, 2015:

In Compliance	7,118
Delinquent (Did not return address on time)	890
Confined	2,558
Out of State	2,742
Address Unknown (absconded)	197
Deceased	885
Deported	157
Incapacitated	54
Out of USA	3
Total	14,604

PAWS IN PRISON

We currently have 39 enrolled in training.

Max	7
Tucker	7
Hawkins	3
RLW	4
ORCU	10
NCU	8

Graduates for month of May 2015:	14
Graduates year to date: (2015)	76
Graduates since inception (Dec 2011)	541
Dogs Currently in foster: (graduated but not adopted)	5

CONSTRUCTION/ MAINTENANCE**Construction Expenditure Report:**

The commitment/expenditure status of various construction projects as of June 1, is provided on the attached Construction Expenditure spreadsheet.

Project Updates (as of June 10)**Barbara Ester Unit (Diagnostic):**

We are renovating barracks and re-roofing the Unit; purchasing material; continue to paint inside and out; contractor working on HVAC renovation; installing new metal ceiling; working on plumbing and electrical.

Cummins:

We are working on last chicken layer house; electrical and plumbing 90% finished. We are installing equipment in last house and working on litter storage, compost and gravel for the road. We are installing additional lighting.

East Arkansas Regional Unit:

We are still working on new horse barn. We are receiving new material for firing range.

HDRS Building (13th St):

Project is complete.

HR:

We are working on roof repairs to Annex East building, and we are replacing carpet with floor tile in various areas.

Ouachita River Correctional Unit:

Work continues on building new maintenance building; and we are working on completion of new Vo-Tech building. We continue to run gravel pit operation.

Shorter College, Little Rock:

A crew started tearing it down for salvage.

Tucker Maximum Security Unit:

We are working on stainless steel for kitchen walls and putting metal ceiling on fir down in front of cells in 6 barracks.

Construction personnel update:

3 vacancies – Maintenance Technician

2 vacancies – CO 1's

Regional Maintenance Hours (May):

Benton Unit	5,766
Delta Regional Unit	6,088
EARU	3,464
Grimes	4,440
McPherson	3,588
RLW Corr. Facility	3,040
MSCOWRC	2,053
North Central Unit	10,376
Ouachita River	5,376
TRCC	2,883
Tucker Unit	3,750
Varner Unit	3,584
Wrightsville Satellite Unit	0
Wrightsville Unit	2,928
Total Hours	57,336

Regional Maintenance Hours:

***Note:** Regional maintenance hours are reported to the Department of Human Services along with volunteer hours.