

 <p style="text-align: center;"><b>ADMINISTRATIVE REGULATIONS</b></p> <p style="text-align: center;"><b>STATE OF ARKANSAS</b></p> <p style="text-align: center;"><b>BOARD OF CORRECTIONS</b></p>	<b>Section Number:</b>	<b>Page Number:</b>
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	<b>Board Approval Date:</b>	
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		06/26/2009
<b>SUBJECT: Farm Produced Commodities</b>		

**I. AUTHORITY:**

The authority to promulgate the administrative regulation is vested in Act 50 of 1968, First Extraordinary Session, as amended; Act 482 of 1979, Regular Session, as amended.

**II. PURPOSE:**

To establish policy and describe the procedures concerning the sale of farm produced commodities in a consistent and timely manner.

**III. APPLICABILITY:**

To the Board of Correction, Director, Deputy Director of Operations, Purchasing Manager, and employees involved in the process of farm commodity sales.

**IV. DEFINITIONS:**

A. Commodity - a transportable article of trade or commerce produced by the agriculture program.

**V. POLICY:**

It shall be the policy of the Department of Correction to seek the best available markets for the sale of farm produced commodities.

**VI. PROCEDURE:**

All Farm produced commodities and livestock are sold upon the recommendation of the Director, the Deputy Director of Operation or their designee (Farm Administrator) or the Farm Marketing Expert. All sales require notification of the designated Board Member and other individuals as required by Arkansas State procurement law.

A. An Administrative Directive will be issued to provide guidelines for sales categories and procedures.