

 <p style="text-align: center;"><b>ADMINISTRATIVE REGULATIONS</b></p> <p style="text-align: center;"><b>STATE OF ARKANSAS</b></p> <p style="text-align: center;"><b>BOARD OF CORRECTIONS</b></p>	<b>Section Number:</b>	<b>Page Number:</b>
	411	1 of 2
	<b>Board Approval Date:</b>	
	12/15/2010	
	<b>Supersedes:</b>	<b>Dated:</b>
	AR 411	11/04/88
	<b>Reference:</b>	<b>Effective Date:</b>
		12/25/2010
<b>SUBJECT: Use of Audio-Visual Equipment</b>		

**I. POLICY:**

It shall be the policy of the Department of Correction Units to make use of audio-visual equipment, when possible, to ensure that only necessary use of force is employed to control/manage inmates while in custody of the Department of Correction. The equipment will be used to ensure documentation of events is accurately recorded.

**II. EXPLANATION:**

- A. The use of force by employees against inmates of the Arkansas Department of Correction is authorized by Arkansas Statutes Annotated, Section 46-108, and in accordance with Administrative Regulation 409, Use of Force.
- B. Whenever the situation permits, this equipment will be used by trained personnel to record all instances where there is a planned action where it is probable that force will be necessary.
- C. In instances of spontaneous use of force, if at all possible such equipment should be activated if the incident persists.
- D. The Warden of each Unit will maintain the portable audio-video recorders and will ensure that personnel are trained to operate the equipment and ensure that trained personnel are available twenty-four (24) hours a day for taping incidents.

- E. The Warden of each Unit is responsible for the establishment of procedures for the use of this equipment.
- F. Cassettes with video-recorded use of force incidents will be tagged for identification purposes and forwarded by the Warden to the Assistant Director of Institutional Services, along with the corresponding use of force report and other documentation as described in AR's 005 and 409.
- G. After the Assistant Director has reviewed each case to include videotape recordings, all materials will be forwarded to the Internal Affairs Division for review. The Compliance Administrator, after making contact with the Director, may review the recordings. Internal Affairs will follow its review with an investigation if the need for such a procedure is determined by the Warden, Assistant Director, or Director.
- H. The specific filing procedure and maintaining of these video recordings will be the responsibility of the Internal Affairs Division.
- I. The erasure of or any viewing other than those identified previously of any filed videotapes containing use of force incidents shall be performed only under the written authorization of the Director.