

 <p style="text-align: center;">ADMINISTRATIVE REGULATIONS</p> <p style="text-align: center;">STATE OF ARKANSAS</p> <p style="text-align: center;">BOARD OF CORRECTIONS</p>	Section Number:	Page Number:
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	Board Approval Date: 08/23/2006	
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	Reference:	Effective Date:
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SUBJECT: Pre-Release Program		

I. AUTHORITY:

The authority of the Board of Corrections to promulgate this administrative regulation is vested in Act 50 of 1968, First Extraordinary Session.

II. PURPOSE:

The purpose of this administrative regulation is to make available to inmates information and assistance in release planning; to provide each inmate the opportunity to discuss anxieties and solve problems relating to his or her release and future adjustment; and to describe the pre-release programming available.

III. APPLICABILITY:

This administrative regulation applies to all staff and especially those involved in the pre-release selection and/or program; and inmates eligible for release.

IV. DEFINITIONS:

Pre-Release Program: This shall be defined as a program within the Department of Correction designed to give information to inmates to help them make a successful transition from the Department back to the community.

V. POLICY:

It shall be the policy of the Department of Correction to provide inmates the opportunity to participate in a program designed specifically to prepare the inmate for release from the Department.

VI. PROCEDURE:

Programs to prepare inmates for release may include, but will not be limited to, the following: lectures and discussions that address the concerns of soon-to-be released inmates; and, individual counseling that focuses on each inmate's particular needs.

A. Pre-Release Coordinator

A Pre-Release Coordinator shall be designated and shall be responsible for maintaining and monitoring a current list of inmates who are eligible for the pre-release program. The transfer of inmates to a designated pre-release program shall be coordinated through the Pre-Release Coordinator.

B. Eligibility Criteria for Pre-Release

1. All inmates selected to participate in the program should not be more than the maximum number of days as established by the appropriate administrative directive from their parole/transfer eligibility or discharge date.
2. Additional specific eligibility criteria shall be identified in the appropriate administrative directive.
3. The transfer of the inmate to a pre-release program must be approved by the unit Classification Committee.

C. Release Procedures

1. Pre-Release staff will coordinate with institutional parole officers and institutional release officers and field officers to assure a continuity of parole services for each inmate scheduled to be released from the program on parole.
2. The Pre-Release staff will be responsible to the warden/center supervisor of the pre-release unit/center for assisting as necessary in the release of inmates assigned to the program.